

MINUTES OF THE MEETING HELD ON 04.07.2018

The Principal and the newly transferred faculty members met in the Principal's chamber on 4th July to discuss on the reconstitution of IQAC. It has been resolved to reconstitute the IQAC with the newly transferred teaching/non-teaching staff as per the latest guidelines of NAAC. A notification consisting of the latest members of IQAC has been issued and it has been resolved to designate Dr.N.C. Sowjanya, Assistant Professor of Botany as the IQAC Co-ordinator from the academic year 2018-19.


PRINCIPAL

Sl. No.	Name of the Lecturer & Desig.,	Signature
ENGLISH		
1.	Ms. Anitha Abraham, Associate Professor of English	M
2.	Smt. G. Bangla Bharathi, Assistant Professor of English	B. G. Bharathi
3.	Dr. B. Suchitra Singh, Assistant Professor of English	Dr. B. Suchitra Singh
SECOND LANGUAGE		
4.	Sri S. Ravi Prasad, Assistant Professor of Telugu	S. Ravi Prasad
5.	Dr. H.K. Vandana / Lecturer in Hindi	H.K. Vandana
6.	Dr. Muktavani / Lecturer in Sanskrit	Dr. Muktavani
STATISTICS		
7.	Ms. S. Nirmala, Assistant Professor of Statistics	S. Nirmala
8.	Smt. G. Sunitha, Assistant Professor of Statistics (FDP)	G. Sunitha
COMMERCE		
9.	Dr. P. Kishor Kumar, Assistant Professor of Commerce	P. Kishor Kumar
10.	Smt. M. Sangeetha, Assistant Professor of Commerce	M. Sangeetha
11.	Sri M. Shiva Krishna, Assistant Professor of Commerce	M. Shiva Krishna
12.	Smt. S. Nagamani, Assistant Professor of Commerce	S. Nagamani
13.	Smt. B. Sirisha / Contract Lecturer in Commerce	B. Sirisha
COMPUTERS		
14.	Sri P. Ravi Chandra, Assistant Professor of Computers	P. Ravi Chandra
MATHS		
15.	Smt. L. Vishnu Priya Loya, Assistant Professor of Mathematics	L. Vishnu Priya Loya
16.	Dr. D. Malleswari, Assistant Professor of Mathematics	Dr. D. Malleswari
SCIENCES		
17.	Dr. J. Chinna Babu, Assistant Professor of Physics	J. Chinna Babu
18.	Smt. P. Surekha, Assistant Professor of Chemistry	P. Surekha
19.	Dr. N.C. Sowjanya, Assistant Professor of Botany	N.C. Sowjanya
20.	Smt. N. Sridevi, Assistant Professor of Zoology	N. Sridevi
SOCIAL SCIENCES		
21.	Sri. P. Venkataeshwar, Associate Professor of History	P. Venkataeshwar
22.	Smt. A. Kavitha, Assistant Professor of Political Science	A. Kavitha
23.	Ms. J.D. Saraswathi, Assistant Professor of Public Administration	J.D. Saraswathi
24.	Smt. J. Sridevi, Assistant Professor of Economics	J. Sridevi
25.	Sri. E. Narasinga Rao / Physical Director	E. Narasinga Rao
26.	Smt. Asma Tabassum / Librarian	Asma Tabassum

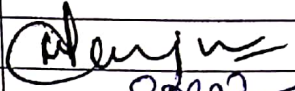
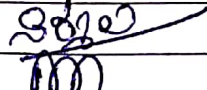
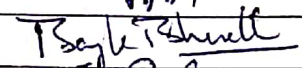
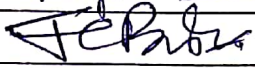
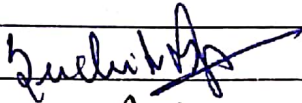
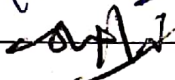
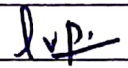
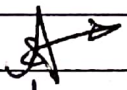
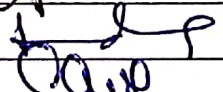
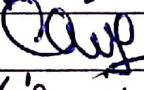
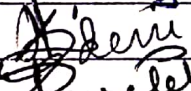
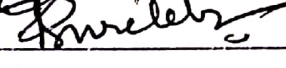
MINUTES OF THE MEETING HELD ON 17.08.2018

The Principal and the Members of IQAC met in the Principal's chamber on 17th August, 2018 to discuss on conducting an orientation programme for the first year UG students. It has been resolved to organize an orientation programme for the first year UG students on 23rd August, 2018 to bring in awareness among them in the following aspects

- Examination pattern
- Importance of NAAC assessment
- TSKC
- Ecoclub
- Introduction of HOD's of various departments
- Cultural activities
- Sports activities
- Certificate courses etc.


PRINCIPAL

Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr.N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Chinna Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateshwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

MINUTES OF THE MEETING HELD ON 01.09.2018

The Principal and the members of IQAC met in the Principal's chamber on 1st September, 2018 to discuss on the following aspects

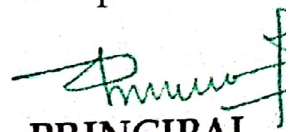
- Approaching corporate firms.
- Seeking financial assistance from the firms for the development of institution, providing scholarships to the meritorious students etc.
- Conduct of Alumni meet by coordinating with the alumni and the retired teaching staff in the college premises

Discussion

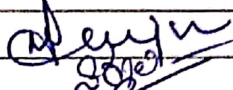
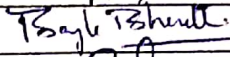
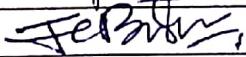
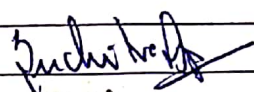
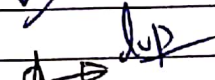
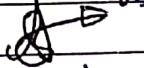
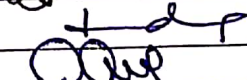
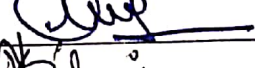
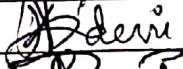
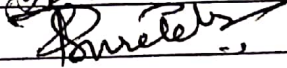
- Sri P. Venkateshwar, Associate Professor of History has come forward with a suggestion to invite the HR team of Mahindra Finance to the college to conduct a scholarship test for the final year students. He further informed that the Mahindra Finance organization conducts scholarship test in the colleges and awards scholarships to the meritorious students as a part of their Corporate Social Responsibility.
- Principal, Dr.S. Srinivas Rao gave the details of the alumni meet to the members and asked the members to coordinate with the alumni for the smooth conduct of the programme.

Resolution

- It is resolved to invite the Team from Mahindra Finance to conduct a screening test for the students and award scholarship for the meritorious students.
- The proposed date of conducting the screening test is 08.09.2019.
- It is further resolved to conduct the Alumni meet on 9th September, 2018.


PRINCIPAL

Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr.N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Chinna Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateashwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

MINUTES OF THE MEETING HELD ON 02.01.2019

The Principal and the members of IQAC met in the Principal's chamber on 2nd January, 2019 to discuss on the following aspects

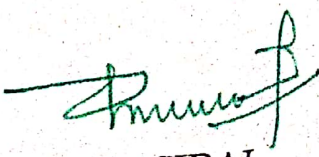
- Conducting scholarship disbursement programme.
- Conducting Orientation programme to the teaching faculty on latest NAAC guidelines.

Discussion

- Principal, Dr.S. Srinivas Rao has suggested to conduct the programme on 10th January, 2019 by inviting the local MLA as chief guest. Sri P. Venkateashwar, Associated professor of History has suggested to invite Sri Anjaneyulu parasaram, GM Mahindra Finance as the Guest of honour.
- The principal and the members have discussed in detail about the latest guidelines of NAAC and felt that there is need to bring in awareness about the latest guidelines of NAAC to all the members of the teaching staff.

Resolution

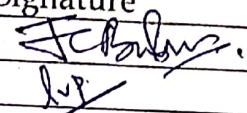
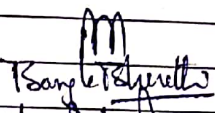
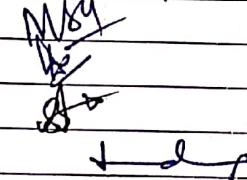
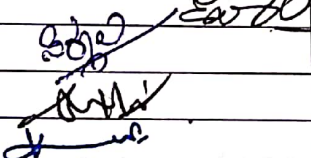
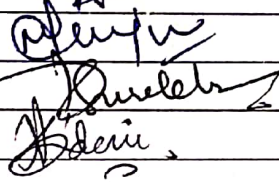
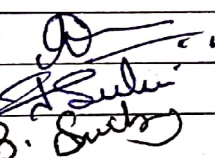
- It is resolved to invite the Musheerabad MLA, Sri Muta Gopal as Chief Guest and Sri Anjaneyulu Parasaram as the guest of honour for the scholarship disbursement programme. Around 21 students have been shortlisted for the award of merit scholarship. The date of the programme is scheduled on 10th January, 2019.
- It is resolved to conduct the orientation programme on latest NAAC guidelines on 9th January, 2019.


PRINCIPAL

Members of IQAC

S.No.	Name of the teaching faculty	Signature
1.	Principal (Chairperson)	
2.	Dr.N.C. Sowjanya (IQAC Co-ordinator)	
3.	Ms. Nirmala	
4.	Ms. Anitha Abraham	
5.	Ms.G. Bangla Bharathi	
6.	Dr.J.Chinna Babu	
7.	Sri P. Ravichandra	
8.	Dr.B. Suchitra Singh	
9.	Ms.J.D. Saraswathi	
10.	Sri P. Venkateshwar	
11.	Dr.D. Malleshwari	
12.	Smt. L. Vishnupriya	
13.	Dr.J. Bharathi	
14.	Dr.H.K. Vandana	
15.	Dr.Ch.Kishor Kumar	
16.	Smt.N. Sridevi	
17.	Smt.P. Surekha	

The Principal and the members of the teaching staff met in the principal's chamber on 27.03.2018 to form seven committees for the seven criterion of NAAC. The following committees were formed.

S.No.	Name of the teaching faculty	Criterion	Signature
1.	Dr.J.Chinna Babu	1	
2.	Smt.L. Vishnu Priya		
3.	Dr. Muktha Vani		
4.	Ms. Nagamani		
5.	Ms. Anitha Abraham	2	
6.	Ms. G. Bangla Bharathi		
7.	Dr.B. Suchitra Singh		
8.	Ms. M.Sangeetha		
9.	Dr. Malleswari	3	
10.	Dr. J. Bharathi		
11.	Dr.H.K. Vandana		
12.	Ms. T.P. Sridevi		
13.	Dr. P Kishor Kumar	4	
14.	Sri S. Raviprasad		
15.	Sri M.Shiva Krishna		
16.	Sri E. Narasinga Rao		
17.	Ms. S. Nirmala	5	
18.	Ms. J.D. Saraswathi		
19.	Dr. K. Uma		
20.	Dr. K. Anjaneyulu		
21.	Dr.N.C. Sowjanya	6	
22.	Ms.P. Surekha		
23.	Ms.N. Sridevi		
24.	Ms. Preethi		
25.	Sri P. Venkat Eashwar	7	
26.	Ms.A. Kavitha		
27.	Smt. J. Sridevi		
28.	Ms. B. Sireesha		
29.	Sri P. Ravichandra	Web-Coordinator	

**ACTION TAKEN REPORT
FOR THE MEETING HELD ON 17.08.2018**

The Orientation Programme (Induction programme) for the UG first year students was conducted on 26th August. Prof. Sripathi Ramudu from Hyderabad Central University was the Chief Guest. The students were briefed upon the various Academic, Co-curricular and extra-curricular activities of the college

**ACTION TAKEN REPORT
FOR THE MEETING HELD ON 01.09.2018**

The General Manager, Mahindra Finance was approached for the financial assistance. They conducted a screening test for the final year students on 8th September, 2018. Further, an Alumni meet was organized in the college premises on 9th September, 2018. Retired Principals, Teaching staff and the old students attended the meet in large number and have assured to participate in the various developmental programmes of the institution and also to support the institution financially.

**ACTION TAKEN REPORT
FOR THE MEETING HELD ON 02.01.2019**

The Mahindra Finance has shortlisted 21 students of the college for the award of merit scholarship under their CSR responsibility. Sri Anjaneyulu Parasaram, General Manager of Mahindra Finance was invited as the Guest of Honour along with Sri Muta Gopal (Local MLA). The scholarship was disbursed to the students on 10.01.2019. An interactive session was held on 09.01.2019 among the members of the teaching staff and the IQAC Co-ordinator. The latest guidelines of the NAAC were discussed at length during the session.

**ACTION TAKEN REPORT
FOR THE MEETING HELD ON 27.03.2018**

The Principal and the Vice-Principal formulated various criterion wise committees to initiate the preparation for NAAC. All the committees were further informed that criterion wise meeting will be held regularly to monitor the progress.